**WTS GROUP XX**

**TRIP PLAN**

**(INSERT NAME OF TRIP)**

**Participants:** (Include students and instructors)

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| **NAME** | **PHONE** |
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\* Carpool drivers

**Trip Date:**

**Group Size:** (Check that the total number of people does not exceed the authorized level for the hiking area.)

Total of X people: X students and X instructors

**Location of Hike:**

**Entrance Fee:**

**Park’s Open Hours and General Information Office Phone Number:**

**Carpool Departure Time & Location:**

**Carpool Arrangements:**

(Include number of cars. Are 4wd vehicles needed?)

Passengers should pay driver $X for mileage.

**Directions to Trailhead:** (As needed, write instructions or draw a map.)

**Trailhead Description and Parking Information:** (Research the number of available spaces and whether the parking area typically fills early, as this could affect the carpool departure time.)

**Equipment/Gear List:** (Include the 10 essentials and any additional requirements. Include group-gear such as route marking tape, binoculars, etc.)

**Park Roads and Hiking Considerations:**

Expected road conditions: (Paved or dirt road? Is any or all of the hiking area expected to be snow-covered? Is road usually plowed after a snowstorm? Any recent flood or forest fire impacts on roads, trails, and off-trail areas?)

Is hunting allowed? (If yes, describe recommended precautions.)

Relevant national forest or park-specific regulations: (such as official closures)

**General Hiking Route Information:**

CMC hike class level: (Easy, Moderate, Difficult, or Challenging)

Type of Terrain: (cover both on-trail and off-trail)

Possible Hazards: (such as steep terrain, loose rock, water crossings, recently burned areas, possible wildlife encounters, etc.)

Distances: (trailhead to the destination; destination to trailhead; total distance covered. Consider dividing the route into sections to simplify navigation and to facilitate time management. See Student Manual for guidance.)

Total Elevation Gain:

Magnetic Declination: (Be sure to use the current declination. An old map will have an outdated declination.)

**Detailed Description of Hiking Route:** (This can include a copy of the map with the routes drawn. For any sections that involve walking a direct bearing, provide the compass bearings in magnetic north to simplify use in the field.)

**Route Guidance from Outside Sources:** (Sources include guidebooks, park employee, website, CMC Trip Reports, a hiking friend, etc. Cite the source so the reader can assess the credibility.)

**Topics and Skills to be Covered:** (See Student Manual for guidance.)

**First Aid Plan:**

First Aid Leader and alternate:

Emergency phone number:

Nearest medical clinic/hospital with an emergency room: (Verify hours of operation and if it’s open on day of the hike.)

First-aid kit contents: (Include any special group first-aid supplies.)

COVID-19 precautions (if needed):

**Bail-out Plan:**

Turn-Around Time:If we have not reached (insert specific point) by X:XX pm, return to the trailhead.

Description of return route(s):

**Weather Forecast:** (Most recent forecast. Cite the source and date/time it was accessed.)

**After-Hike Gathering:** (If applicable. Do not make time-specific reservations at a restaurant or other establishment until everyone has returned to the trailhead.)